

## IDENTITY OF THE ADMINISTRATOR

The administrator of the data is Transition Technologies S.A., based in Warsaw (01-066) at 1 Żubra Street.

## ADMINISTRATOR CONTACT INFORMATION

The data controller can be contacted via email address [odo@tt.com.pl](mailto:odo@tt.com.pl) or [tt@tt.com.pl](mailto:tt@tt.com.pl) , as well as  
In writing to the address of the administrator's headquarters.

## PURPOSES OF PROCESSING AND LEGAL BASIS

Process	Target	Basis
Traditional and electronic correspondence	Communications	Legally legitimate interest of the administrator
Recruitment and employment	Verification of candidate's qualifications to work, realization of duties administrator as employer	Legal obligation or consent data owner
Relationships with contractors: <ul style="list-style-type: none"><li>· contact details of contractors' representatives</li><li>· customer data of contractors (if the contract with the contractor includes data processing personal of its customers)</li></ul>	Conducting activities aiming to conclude a contract or perform obligations under a contract with a contractor, including the establishment, investigation or defense against claims	Activities necessary for the conclusion or performance of a contract between the administrator and the contractor.
Video surveillance	Ensuring security	Legally legitimate interest of the administrator.

## DATA RECIPIENTS

Your personal data may be shared with companies in the Transition Technologies Group, other entities providing services to the controller (only after signing a data entrustment agreement) and institutions specified by law.

## TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR INTERNATIONAL ORGANIZATION

Not present.

## DATA RETENTION PERIOD

The data retention period is in accordance with regulations specifying maximum time limits for each data categories.

## RIGHTS OF DATA SUBJECTS

You have the right to access your data and the right to request rectification and deletion, as well as the right to restrict processing, object to processing, and the right to data portability.

## THE RIGHT TO LODGE A COMPLAINT WITH A SUPERVISORY AUTHORITY

You have the right to file a complaint with the supervisory authority: Office of the President of the Office for Personal Data Protection (PUODO)  
[www.uodo.gov.pl](http://www.uodo.gov.pl)

## AUTOMATED DECISION-MAKING OR PROFILING

Not present.